

# 2013

## ENVIRONMENTAL AND SUSTAINABILITY PLAN



**GLOSFORD**

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### **Overall Sustainability and Environmental Plan**

Glosford Timber Solutions Ltd recognises that its business operations have a significant impact on the environment and is committed to identifying these impacts and developing management action plans to reduce these impacts.

We also recognise our wider responsibility to staff and the local communities in that we operate in a sustainable, environmentally aware and responsible manner.

### **Management Control**

The Managing Director holds responsibility for the company's plan at board level. Development of the plan and actions to be taken are the responsibility of the other Executive Directors. It is these Directors who will review policy and regularly assess progress on actions taken and instigate changes or improvements as necessary.

### **Management Systems**

The company has an in house quality control/management system to comply with CE accreditation and is audited by BM TRADA.

## **Sustainability Plan**

### **Waste**

Our policy is to comply with all relevant legislation, seek to minimise the waste output of the company and recycle wherever possible.

### **Implementation**

The Sips used in customer projects are precision cut in our factory. Extremely low levels of waste are generated on-site for disposal resulting in minimal levels of waste to landfill.

Glosford have commissioned and installed a new CNC machine and software during 2013 which will improve the optimisation of cutting panels and therefore reducing bulk waste from the product. Any foam insulation waste produced during the process is collected by the manufacturer for recycling.

Efforts have been made to reduce the Timber waste within the company and waste timber is recycled.

### **Future Plan**

To continue to improve the precision cutting and optimisation of processed panel within the Factory to cut waste to a minimum. To continue with Staff Training in Production and in the Offices on the reduction of waste and their responsibilities.

To implement a plan for as much of general waste to be recycled as possible.

### **Packaging**

It is our policy to apply packaging to our products only to ensure that they reach our customers in safe and saleable condition.

### **Implementation**

We regularly review and assess the amount of packaging used and the type of packaging to ensure that it is recyclable and where appropriate has SPI codes to assist with this. This is an ongoing process.

### **Future Plan**

To continue to review the usage and type of packaging to ensure we are using materials efficiently and which are recyclable and has SPI Codes.

### **Noise**

We aim to reduce our noise footprint in the local community both by taking steps to reduce the volume of noise emitted and by ensuring that we do not operate at night unless absolutely necessary.

### **Implementation**

The new CNC machinery installed during 2013 is much quieter than previous machines as well as being more efficient. Noise Risk assessments are carried out for Health and Safety through the factory, but this also gives us an indication as to the impact of our machinery noise on the local community.

Working at night has reduced by increasing the production staff to enable all production to be completed as much as possible during the day.

On site our Sub Contracts do not work unsociable hours, unless requested to do so, again to reduce the impact on noise pollution in the wider environment.

### **Future Plan**

To continue to do Risk Assessments to monitor the noise levels and the impact they have on our immediate environment.

To continue staff training in Production and the Office to be aware of our Noise Footprint and the effect on the local community.

### **Exhaust Emissions**

We will comply with all relevant legislation and co-operate pro-actively with the local authority and other bodies in minimising our emissions to air.

### **Implementation**

We have replaced our Halon gas fire extinguishers with FM2000.

We have replaced our Diesel storage tank to comply with more stringent regulations and our forklift truck complies with EU emissions regulations. This is checked and serviced annually.

All our machinery has the appropriate dust extraction systems. This machinery is inspected on an annual basis, whether in use or not.

### **Future Plan**

To continue to check and have inspected the dust extraction systems in place on machinery.

To provide in-house training for production staff to make them aware of Emissions and to report any areas of concern.

### **Transport**

We will seek to minimise our demands on the national transport system by reviewing our processes. Where transport is necessary we will endeavour to minimise the impact on the environment.

### **Implementation**

Having reviewed our processes and working closely with our Sub Contractors, Suppliers, and hauliers, Glosford has made progress in maximising its payloads therefore reducing the number of journeys made and reducing the demands on the National transport system, the impact on the environment.

### **Future Plan**

To continue to review payloads working with our Sub Contractors, Suppliers and Hauliers, to ensure effective use of transport, therefor reducing the impact on the environment.

### **Energy**

We always seek to reduce our requirements for energy consumption both as a matter of environmental responsibility and a commercial necessity.

### **Implementation**

As a result of relocating the offices, which were built out of Sips Materials within the existing factory building, Glosford have reduced their heating bills to almost to nil. Electricity consumption is monitored every month and any irregularities are investigated.

### **Future plan**

To continue to monitor the usage of electricity and investigate any abnormal usage.

Continue to seek more efficient working practices to reduce the company's energy consumption.

Provide staff training and notices with regards to how they can help with the company becoming more energy efficient.

### **Sustainable Communities**

Our policy is to use local suppliers and trades if possible, including suppliers local to the sites our projects are situated. Our aim is to support local communities and as a secondary aim, to reduce the impact on the environment with less transport being used.

### **Implementation**

As a matter of course Glosford uses local suppliers and trades, the largest supplier being a large employer and very local

### **Future plan**

To continue to use where possible local suppliers and trades.

### **Community Involvement**

In addition to the above, due the involvement of Glosford in local school building, a project has started giving talks to school children on starting and Running a business and also on the process involved in a Sips building and the long term environmental and economic effect a Sips building has. We are hoping that involvement at this level will influence future builders and business's to use a more environmental effective method of building, and therefore contribution to a sustainable Community.



*K. Jones*

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Managing Director

Date: *01 April 2013*